

MARA AUTONOMOUS DISTRICT COUNCIL

Finance & Accounts Department

Dated Siaha, the 6th October, 2023

NOTIFICATION

No.G.25023/1/2022-23-MADC(F&A): In the interest of the public service, the Executive Committee of the Mara Autonomous District Council hereby constitute a Board of Committee on LMMH Forms of Accountings with the following members as its main composition.

S/No	Board of Committee	Members
1	The Chief Executive Member	Chairman
2	The Vice-Chairman, Planning Board	Co-Chairman
3	The Executive Secretary	Secretary
4	Dy. Secy-cum-Controller of Accounts	Member
5	Asst. Audit Officer	Member

In addition to the above-mentioned members, officers under *the Audit Wing and the Accounts Section* of the **Finance and Accounts Department** shall take part and participate as an ex-officio member in all the meetings and decision-making matters of the Committee.

The Committee shall be responsible and accountable to the following 'Terms of Reference'.

1. Formulation and allocation of the functions/subjects of the Councils into a systematic sectorial classification as per the LMMH Forms of Accounting.
2. Formulation of a blue-print of the Budgetary System and Annual Accounts System of the Council as per the LMMH Forms of Accounting.
3. Allotment of codes for various functions, sub-functions, programmes and schemes under the revenue and the expenditure heads of the Council as per the LMMH Forms of Accounting.
4. Allotment and codification of various object heads of expenditure under various schemes, programmes, and functions of the Council.
5. Any other matter relating to or involving the forms of accounting pertaining to the Council.

Enclosed: Proposed Forms of Accounting as Annexure I, II, III, IV&V

Sd/- K. Chhira
Executive Secretary
Mara Autonomous District Council
Siaha


Memo No. No.G.25023/1/2022-23-MADC(F&A)

: Dated Siaha, the 6th Oct, 2023

Copy to:

- 1) Person concerned for information.
- 2) I&PO, Information and Publicity Deptt. for information and wide publicity.
- 3) Office file.

AT To
A copy be
sent into the
websites -
10/10/2023


Executive Secretary
Mara Autonomous District Council
Siaha